

Tahoma UU Board of Trustee Meeting

April 15, 2021 7- 9 pm

This meeting was held via Zoom due to Covid-19 restrictions

Present- Rev. Linda Hart, TUUC Administrator Libby Ball, Debbie Cafazzo, Christine Chansley (VP), Cindy Hackett (President), Sheila Whybrow (note taker), Holly Coryell, Jeff Ruthford (Treasurer),

Absent - Sylvia Huerta

Chalice Lighting - Rev. Dr. Linda Hart

Check in

Welcome Visitors Alana Franklin, David Hacket, Breck Lebeque, Jim Tuttle

Consent Agenda

- 3.18.20 BOT Meeting minutes
- Staff report (see attached)-discussion points
 - Recommendation to repair front steps damaged by auto crash in front of our building, due to danger
 - Coverage of our deductible by driver's insurance. This is possible, but it will be up to our insurance company to collect. We will likely need to pay the deductible
 - Small On demand hot water heaters - more practical than large tank
 - Reopening team will discuss cost of disinfecting sprayers

Motion to approve consent agenda - motion passed

Old Business

- No new board member yet Penny Douglas is approved as new finance committee member - V. has requested to resign from finance committee
- Stewardship update - Alana Franklin
 - Pledges close to \$200,000. 86 members pledging so far
 - A team will be calling unpledged members (unknown numbers at this time)
 - Recommends developing a stewardship culture- will send a document from the UU church of Ventura
- Financial Report
 - Socially responsible fund -started process of opening new accounts to keep Endowment and Building funds separate. Existing account will remain to accept stock donations
 - Vanguard does not open mutual fund only accounts anymore - will need to switch to brokerage account - can hold ETFs, mutual funds and stocks
 - Potential sources of income to address budget gap
 - Eligible for 2nd draw PPP funds (\$25,000)
 - Must be used for payroll , if not, the interest rate is 1%
 - Draw money from reserves (\$70,000 available)
 - Loan money from building fund (requires 2/3 vote of approval from congregants)
 - Possible cut to funding to UUA, PND and ARE (desperation measure)
\$30,000 savings
 - Discussion points
 - natural first step - apply for PPP loan
 - Church has loaned money to itself 15- 20 years ago but took 10 years to pay back (with interest, required repayment campaign)

- Adult RE director position would possibly be cut (not Nancy Slocum's)

Motion -to authorize Jeff to file for 2nd draw PPP funds - motion approved

- Laura Gardiner - unable to attend
- Ministers report
 - Summer service collaboration 9 Sundays in all - UU churches -Saltwater, Federal Way and Kirkland
 - At least one person from each congregation participates each Sunday (rotating through Joe Rettenmaier, John Hargis, Nancy, and celebrants)
 - Music provided by the musicians from other congregations
 - Sabbatical June 21st - Oct 25th Last service June 20th- returning Oct. 31st
 - Joe Rettenmaier available for congregational support
- Widening the Circle -
 - interest in advancing the 8th principal
 - Interest in Black Lives Matter banner

Motion -to begin conversation to erect banner - motion approved

- May 4th - 8th principle committee meeting to consider process
- UUA board has open house every 2nd Tuesday

- Document retention update - to be discussed at future meeting
- Reopening update - discussions points
 - contingent on phase 3 , logistics
 - able to support multi-platform services (purchase of equipment involved -not included in current budget) double number of audio visual volunteers
 - possible to do small group event in parking lot - downstairs spaces are inhospitable
- Safe parking update
 - Made connections with Rainbow house waiting for porta potty delivery
 - Money available through end of June
- Annual meeting second Sunday in June

New Business

- Denominational Connections
 - UUA website is rich in resources

Visitor Comments David Hackett - seeking permission for small groups to meet in person

Extinguish the Chalice - meeting adjourned - 9:03

April 2021 Report for the Board of Trustees

Church Administrator, Libby Ball

· Front stairs and railing have significant damage from a car landing there as a result of a two-vehicle accident on S. 56th Street on Saturday, April 10. An insurance claim for the "vehicle impact" has

been initiated with Church Mutual, the church's insurance company. There is a \$2500 deductible on the policy. Have emailed some railing contractors photos of damage to see if they do this type of repair work, and if so, to request an estimate. Have submitted an online request for the police report. Church Mutual requires a copy of the police report, estimate, and photos to process an insurance claim.

- Added "payroll module" to the church's Icon church software package; this addition meant that Icon accountant could enter payroll information. This payroll entry has been completed, and I am now working on entry of other expenses, and then Icon accountant team will work on checkbook reconciliation. A report of this also went to the Finance Committee.

- Continuing work with pledge drive team. Current pledges as of April 15 from 86 households are \$196,008 of \$288,205 goal. There is follow-up still to occur with households that typically pledge, but have not yet made a pledge commitment.

- Continuing to consult with Subcommittee on Housing Security to implement Safe Parking Program. Program is waiting on delivery of portable toilet. Reportedly the Honey Bucket company is busy delivering portable toilets to construction sites, but based on information from Safe Parking network, the delivery should occur very soon.

In preparation for reopening:

- You may have seen electrostatic sprayers in use for public spaces from schools to airplanes. Our local cleaning supply company, Sarco, offers these sprayers in two models, a handheld model and a backpack model. Because the sprayers hold liquid, that can be heavy, the backpack model is offered for use with larger spaces. The handheld model is \$699, and the backpack model is \$1700. The liquid product that goes into either model is a concentrate that makes 64 gallons of usable product, and is \$17 per gallon.

- Restarting the process for installing on-demand hot water heater for downstairs bathrooms. Electrical contractor is very booked right now, and scheduling work a couple of months from now, so working now to get on their schedule for this summer. Once the electrical contractor has provided the electrical service for the on-demand hot water heater, the plumber can install the unit. Ten-ish or more years ago, there was a small hot water heater that provided water for the two downstairs bathrooms, but it was removed when it began to leak. When consulted about the need for hot water for these bathrooms in 2019, the plumber recommended doing an on-demand hot water heater because of the type of usage in these bathrooms; for example, Sunday mornings heavy demand, and low demand weekday mornings.