

Tahoma UU Board of Trustees

Meeting 8/15/2024 (6:30p at TUUC)

Start: 6:35 pm **End:** 8:46 pm

Membership Attendance

Board Member	Present	Attendee	Attendee	Attendee
Scott Redman, President	x	Lauren Pederson, Administrator		
Dolores Fitch	x	Jules Albright, Bookkeeper		
Andrea Frickelton	x	Hannah Shinedling		
Dave Hackett	x	Andrew Ayres		
Ben Holquist, Vice President		Maria Figueroa		
Staci Kopcha	x			
Remi Tallo, Secretary	x			
Sharon Gold, Treasurer	x			

Agenda

Item	Action	Secretary's Notes
Welcome and chalice lighting (3 min)		
Check In (5 min)		

Board Meeting 8/15/2024 Agenda and Minutes Continued

Item	Action	Secretary's Notes
Recognizing Visitors (if any are present)		Andrew Ayres, Lauren Pederson, Jules Albright, Hannah and Maria Figueroa
Approval of minutes from 7/18/24 meeting (2 min)		Remi made edits to last months minutes
TUUC Board Basics, including BOT retreat planning ~15 minutes	BOT guidance for Andrew Ayres (facilitator)	
President's report – including routine business conducted since last BOT meeting		Sharon gave Scott the BoT Discretionary Funds Card and explained it's uses.
[RESERVED – Minister's report/correspondence (up to 5 min)]	n/a	n/a
Recruiting for ½-time minister –	Approve TUUC congregational questionnaire	Motion: Sharon, 2nd: David Approved unanimously
Admin report (Lauren; 5 min)		Safe parking wants a solution for the underground area by the front.
Treasurer's report – financial update	Change in Sound Bank Account Ownership	Motion: Sharon, 2nd: David [Remove Lauren Pederson, Krissy Kim, Maria Figueroa & Crystal Zerfoss from the Sound Bank Account; Add Scott Redmond, and Andrea Frickelton] Approved unanimously
Approving expenditures from building fund per June 2024 congregational vote	Approve expenditures based on estimates provided	Motion: Andrea, 2nd: Dolores [Approved package funding for the Furnace (\$37,489 + up to \$6,000 for downstairs furnace); windows (\$60,075 + up to \$10,000 for window frames, and Audio/Visual Upgrade - Grand Total: \$18,249.68) Approved unanimously
Committee Reports (10 min)	(?)	<u>Committee on Ministry:</u> (reports to BOT; vacant) <u>Human Resources Committee:</u> (reports to BOT; Ben, Sharon, etc.) – membership; recruitment for administrator; recruitment for DRE <u>Nominating Committee:</u> (reports to BOT; David P, Cindy)

Board Meeting 8/15/2024 Agenda and Minutes Continued

Item	Action	Secretary's Notes
		<u>Finance Committee</u> : (reports to BOT; Sharon, Dave C?, ...) <u>Stewardship</u> : (David P) <u>3rd Friday Potluck</u> : (David P) <u>Trans Relocation Committee</u> : (Krissy) <u>Worship Team</u> : (Krissy) <u>Auction</u> : (Sheila) <u>Building and Grounds Committee</u> : (Bob) <u>Coffee and Hospitality</u> : (Cindy) <u>CUUPS</u> : (Chuck) <u>Endowment</u> : (Loretta) <u>Health and Safety Committee</u> : (Maria) <u>Lay Pastoral Care</u> : (Dave H) <u>Art Gallery</u> : (Patty) <u>Membership Committee</u> : (Susan) <u>Nursery/Child care</u> : (Jan) <u>RE Committee</u> : (Staci) <u>Safe Parking Committee</u> : (Cindy) <u>Auction Taskforce</u> : (??) <u>Communications & Tech Committee</u> : (Teresa)
Review of Action Items (10 min)		

Action Items (*Carry Forward*)

Task	Assigned To	Due	Progress Notes
Technology Assessment	Tech and Comm Committee	ON HOLD	
Website Migration	Tech and Comm Committee		
Google for Non-Profits	Tech and Comm		

Board Meeting 8/15/2024 Agenda and Minutes Continued

Task	Assigned To	Due	Progress Notes
	Committee		
Facility agreement and building use policy review	Need workgroup	ON HOLD	
Seek 501(c)3		ON HOLD	Moving this to next year

Minutes Approved: 9/19/24