

Tahoma UU Board of Trustees

Meeting 1/23/2025 (6:30p at TUUC)

Start: 6:43 End: 8:34

Membership Attendance

Board Member	Present	Attendee	Attendee
Scott Redman, President	X	(Sean Chitty, Administrator) X	
Dolores Fitch	X	(Jules Albright, Bookkeeper)	
Andrea Frickelton (Sick)			
Dave Hackett. (Sick)			
Ben Holquist, Vice President	X		
Staci Kopcha	X		
Remi Tallo, Secretary	X		
Rev. Margo Rinehart (ex officio)	X		
vacant, Treasurer			

Agenda

Item	Action	Secretary's Notes
Welcome and chalice lighting (3 min)		

Board Meeting 1/23/2025 Agenda (Continued)

Item	Action	Secretary's Notes
Check In (5 min)		*NOTE: ENSURE BOARD IS NOTIFIED OF MINUTES BEING UPDATED. Looking to have some special item for people to auction for. (Doing a Paddle-Raise) in coordination with the auction committee. Grounds beautification? Community Garden? Pride budget - use board discretionary funds.
Recognizing Visitors (if any are present)		
Approval of minutes from 12/19/24 meeting (2 min)	Approve minutes	MTN: Ben 2nd: Dolores
TUUC Board Basics, including any questions about TUUC annual operating budget AND brainstorm for Auction Committee about "paddle raise" beneficiary Anything for the "parking lot" including any update on Tacoma Pride?		
President's report (up to 5 min) – including recap of routine business conducted since last BOT meeting		[6:56] liquor license will be submitted for march 22nd, 2025 for the Auction Committee. Wanting to open up space for more community groups. Democratic Socialists are wanting to use the space for one day to hold their annual convention. Nomination committee is on the look for a treasurer.
Minister's report (up to 10 min)		[7:03] objections for Rev. Margo to complete UUA certification? Membership committee is working towards small group ministry. ¾ time position once fiscal year is over?
Admin report (up to 5 min) New tax liability Second wave of membership outreach - Calendar Year Donation report		[7:15] W2's for last year have been sent out. Jules has submitted the 1099s. Calendar year donation report is being worked on to be sent to members. Sean is reaching out to people to assist with pledges online. In June we need the # of members, how much people have pledged
Financial report and discussion Update on Employment Security filings and back payments		[7:21] Is it possible to add another column to finance reports that shows the difference between months. 16% down on pledges for the current year. Is the anonymous donation line 4300 - \$17,000 June 2024 a single payment? YES, It reads as

Board Meeting 1/23/2025 Agenda (Continued)

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Review of expenses out of the Building Fund, especially any update on basement floor project [RESERVED Treasurer's report]		\$0 balance. Can we show it as income instead of being in the budget. Q3 2019- Q1 2023; Q1 2024; 16 months total in funds owed to Employment Security, estimated penalty of \$5-7K. Jules and Sean will look into finding definitive amounts. Letter was dated for May 2024. Status Update wanted on FEB 27th. Estimates wanted to cover floors in the basement. Sean is on it!
Calendar of TUUC events to close out the fiscal year • Auction – Saturday, March 22 • Stewardship Drive – <i>perhaps start after March 27 BOT meeting & conclude before April 24 BOT meeting (or 1 month later?)</i> • Annual Congregational Meeting – <i>perhaps Sunday, June 15</i>		[7:51] After church, on 9 March, 'information session/Town Hall', informal, the goal is to talk thru the fiscal experience that we have been having since our time on the board. Lastly; go through an overview of the budget to show them how money is being spent. Shortly after this meeting every Committee chair needs to have a sit down with Sean to go over the reimbursement process and/or process to pay for committee needs. Do these groups have succession planning in place? March 2nd - New Member luncheon
Health and Safety • This is following up discussions at last 2 meetings, including status of developing Health & Safety Plan		
Planning BOT retreat for Feb 24 or 25, 2025 with preference for Tuesday, Feb 25 • Schedule so we can be joined by PWR rep Rev. Sarah Gibb Millspough • All staff? For entire time?		meeting on TUESDAY the 25th of FEB at 5:30pm to meet Sarah; Feb 23rd committee leadership meeting noon to one Ben wants to do a sermon focused on the future of the congregation maybe in April to help show hope for the Stewardship drive. Margo will make one focused on the present. Looking to find someone to talk about the history of TUUC. What was the church doing in 1950s during Mccarthyism?
Committee Reports (10 min)	(?)	<u>Committee on Ministry:</u> (reports to BOT; vacant) <u>Human Resources Committee:</u> (reports to BOT) <u>Nominating Committee:</u> (reports to BOT; David Pettit, Cindy Hackett, Chuck Hall) <u>Finance Committee:</u> (reports to BOT; Dave Cerny? Or vacant)

Board Meeting 1/23/2025 Agenda (Continued)

Item	Action	Secretary's Notes
		<u>Stewardship</u> : (David Pettit) <u>3rd Friday Potluck</u> : (David Pettit) <u>Trans Relocation Committee</u> : (Karna Holquist) <u>Worship Team</u> : (Krissy Kim) <u>Auction</u> : (Sheila Whybrow) <u>Building and Grounds Committee</u> : (Bob Hays) <u>Coffee and Hospitality</u> : (Cindy Hackett) <u>CUUPS</u> : (Chuck Hall) <u>Endowment</u> : (Loretta Skochenko-Dhaese) <u>Health and Safety Committee</u> : (vacant; included in agenda above) <u>Lay Pastoral Care</u> : (Dave Hackett) <u>Art Gallery</u> : (Patty McPhee) <u>Membership Committee</u> : (Susan Kunkel) <u>Nursery/Child care</u> : (Jan DeLong) <u>RE Committee</u> : (vacant?) <u>Safe Parking Committee</u> : (Cindy Hackett) <u>Tech & Communications Committee</u> : (Teresa Hall) - [update online calendar]
Review of Action Items (10 min)		

Action Items (Carry Forward)

Task	Assigned To	Due	Progress Notes
Technology Assessment	Tech & Comm	?	A/V Upgrades in progress (Status report?)
Website Migration	Tech &Comm	?	Is the committee active on this? Are we shifting from Go Daddy for domain name?
Google for Non-Profits	Tech & Comm	?	Is the committee active on this?
Facility agreement and building use policy review	Need workgroup	ON HOLD	(Scott wonders if this is a priority for FY 25)
Seek 501(c)3		ON HOLD	(Scott says: not a task for FY 25)

Board Meeting 1/23/2025 Agenda (Continued)

(Minutes Approved:)