

Tahoma UU Board of Trustees

Meeting 3/27/2025 (6:30p at TUUC)

Start: 6:36 **End:** 8:57

Membership Attendance

Board Member	Present	Attendee	Attendee
Scott Redman, President	X	(Sean Chitty, Administrator) X	
Dolores Fitch	X	(Jules Albright, Bookkeeper)	
Andrea Frickelton	X	(Kinsey Shackleford, DRE) X	
Dave Hackett	X	Eurydeus Fitzgerald (Visitor) X	
Ben Holquist, Vice President	X		
Staci Kopcha	X		
Remi Tallo, Secretary	X		
Rev. Margo Rinehart (ex officio)	X		
vacant, Treasurer			

Board Meeting 3/27/2025 Agenda (Continued)

Agenda

Item	Action	Secretary's Notes
Welcome and chalice lighting (3 min)		Eurydeus, who has been helping a lot lately in the library and other ways has visited this months board meeting.
Check In (5 min)		
Recognizing Visitors (if any are present)		
Approval of minutes from 2/27/25 meeting (2 min)	Approve minutes	Ben Move to approve minutes, Dave 2nd, All Approve
Anything else for today's agenda? Anything for the "parking lot"?	Revise agenda?	broken lattice in the parking lot? Building committee. Yard work on Saturday around 9 AM
President's report – including recap of routine business conducted since last BOT meeting		[6:51]susan kunkel is leading the stewardship drive Building committee will need to assist the board with the AT&T contract and tower
Minister's report (up to 20 min) – 0.0.Minister.Report.TUUC.Board.3.2025.docx		would like to see us go back to a full Order of Service that includes meetings and activities over the coming month and that includes some advertising for the Pledge Drive and other fundraising. Concert on May 2nd, Margo is fronting rental fees.
Admin report (up to 5 min)		[7:05] 53 active pledge units
DRE report		

Board Meeting 3/27/2025 Agenda (Continued)

Item	Action	Secretary's Notes
Financial report and discussion Update on Employment Security filings and back payments Update on basement floor project [RESERVED Treasurer's report]		[7:08] ESD all 16 quarters of first and improved filings for WA care complete. Owe little under \$1900; checks will be in the mail first week of Apri 2025. Jules has requested we pay the irs for two quarters of around \$4400 each, (2022 Q2, and 2023 Q1.) We have switched to Clergy Financial from solely using Quickbooks to avoid this issue from repeating. Congregational meeting around June to resolve this issue after further findings are happening. Quickbooks could have possibly duplicated the W2's for 2022, the whole year possibly. The IRS is claiming we didn't file the W3's or W2's The board is wanting a breakdown of these issues for the April and May meeting. —Basement floor project— The building committee is wanting to ask the executive committee of the board to have a final chat about the bids and further direction.
Committee Reports Library Committee – proposal from	Move by Remi to recreate the Library	[7:27] Looking to reinstate the library committee to have

Board Meeting 3/27/2025 Agenda (Continued)

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Eurydeus Fitzgerald	Committee to be lead by Eurydeus Fitzgerald, Dolores has 2nd the motion. Unanimous Approval	assistance with volunteers and purchasing things for the library. <table><tr><th colspan="2">Expected spending for fiscal of 2026</th></tr><tr><td>Library Renovation:</td><td>\$150</td></tr><tr><td>Furniture</td><td>\$50</td></tr><tr><td>Books</td><td>\$80</td></tr><tr><td>Misc Supplies</td><td>\$20</td></tr><tr><td>Library Maintenance:</td><td>\$286</td></tr><tr><td>Software</td><td>\$36</td></tr><tr><td>Books</td><td>\$100</td></tr><tr><td>Office Supplies</td><td>\$50</td></tr><tr><td>Events/Clubs</td><td>\$100</td></tr><tr><td>Total</td><td>\$426</td></tr></table> Committee Goals 1. Renovate the library system: With the loss of the committee, TUUC lost a complete catalog system. Eurydeus has been working since January to cull old books, update categories, and digitize the system. This project will be the main focus of the committee. 2. Create committee policies and guidelines: In order to ensure that the library committee is doing its best to serve the congregation a list of policies and guidelines will be required. This will be done before the next congressional hearing in June 2025. 3. Create an educational hub: Part of the library space and time will be dedicated to educating others on Unitarian Universalism and TUUC.	Expected spending for fiscal of 2026		Library Renovation:	\$150	Furniture	\$50	Books	\$80	Misc Supplies	\$20	Library Maintenance:	\$286	Software	\$36	Books	\$100	Office Supplies	\$50	Events/Clubs	\$100	Total	\$426
Expected spending for fiscal of 2026																								
Library Renovation:	\$150																							
Furniture	\$50																							
Books	\$80																							
Misc Supplies	\$20																							
Library Maintenance:	\$286																							
Software	\$36																							
Books	\$100																							
Office Supplies	\$50																							
Events/Clubs	\$100																							
Total	\$426																							
Health and Safety – Update from Ben		[7:33] need an updated floor plan for the escape routes.																						
Stewardship Drive for FY 2026	Determine goal (or a range of goals) for the stewardship drive; authorize initiation of stewardship drive	[7:38]Board will see if Patty McPhee would be interested in helping Susan Kunkel April 6th - Board led Visioning Exercise to help people figure out how and what we want to accomplish as a congregation.																						

Board Meeting 3/27/2025 Agenda (Continued)

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	Pledge drive should cold start on March 30th end on 18th May	How much do we want to raise? \$178,600 with a 5% assumed miss rate.
Committee List (no agenda time needed, except as indicated above)		<u>Committee on Ministry:</u> (reports to BOT; vacant) <u>Human Resources Committee:</u> (reports to BOT) <u>Nominating Committee:</u> (reports to BOT; David Pettit, Cindy Hackett, Chuck Hall) <u>Finance Committee:</u> (reports to BOT; vacant) <u>Stewardship:</u> (Susan Kunkel) <u>3rd Friday Potluck:</u> (David Pettit) <u>Trans Relocation Committee:</u> (Karna Holquist) <u>Worship Team:</u> (Krissy Kim) <u>Auction:</u> (Sheila Whybrow) <u>Building and Grounds Committee:</u> (Bob Hays) <u>Coffee and Hospitality:</u> (Cindy Hackett) <u>CUUPS:</u> (Chuck Hall) <u>Endowment:</u> (Loretta Skochenko-Dhaese) <u>Library:</u> (Eurydeus Fitzgerald) <u>Health and Safety Committee:</u> (vacant) <u>Lay Pastoral Care:</u> (Dave Hackett) <u>Art Gallery:</u> (Patty McPhee) <u>Membership Committee:</u> (Susan Kunkel) <u>Nursery/Child care:</u> (becoming vacant) <u>RE Committee:</u> (vacant) <u>Safe Parking Committee:</u> (Cindy Hackett) <u>Tech & Communications Committee:</u> (Teresa Hall)
Review of Action Items (10 min)		

Board Meeting 3/27/2025 Agenda (Continued)

Action Items (Carry Forward)

Task	Assigned To	Due	Progress Notes
Technology Assessment	Tech & Comm	?	A/V Upgrades completed?
Website Migration	Tech & Comm	?	Is the committee active on this? Are we shifting from Go Daddy for domain name?
Google for Non-Profits	Tech & Comm	?	Is the committee active on this?
Facility agreement and building use policy review	Need workgroup	ON HOLD	
Seek 501(c)3		ON HOLD	

(Minutes Approved:)17 Apr 2025