

Tahoma UU Board of Trustees

Meeting 7/24/2025 (6:30p at TUUC)

Start: 6:40 End: 8:41

Membership Attendance

Board Member	Present	Attendee	Attendee
Benjamin Holquist (Board term ends 6/30/27)	x	(Sean Chitty, Administrator) X	
Paul Hartford (term ends 6/30/28)	x	(Jules Albright, Bookkeeper)	
Andrea Frickelton (term ends 6/30/27)	x		
Dave Hackett (term ends 6/30/26)	x		
Debbie Ramsey (term ends 6/30/28)	x		
Staci Kopcha (term ends 6/30/26)	x		
Remi Tallo, Secretary for FY25 (BOT term ends 6/30/27)	x		
Rev. Margo Rinehart (ex officio)	x		
Thomas Oliver (Treasurer)	x		

Key Topics:

- Select Vice President (Vote)
- Select Secretary (Vote)
- Approve Board Meeting Dates for 25/26 (Consensus)
- Grant for Transrelocation (Vote)
- Select Date for Retreat (Consensus) **To be discussed via email**
- Scope of Retreat (Consensus) **To be discussed via email**

Board Meeting 7/24/2025 Agenda (Continued)

- Program Committee Meetings (Consensus)

Agenda

Item	Action	Secretary's Notes
Welcome and chalice lighting (3 min)		
Check In (5 min)		
Recognizing Visitors (if any are present)		
Approval of minutes from 6/30/25 meeting (2 min)	Paul Hartford Moves to approve minutes from last month 2nd: Debbie Ramsey Unanimous Approval	
Select Vice President and Secretary	Ben Holquist Nominates Remi Tallo to continue serving as Secretary for a 2nd year. 2nd: Andrea Frickelton Unanimous Approval Andrea Nominates Paul Hartford to be Vice President for a 1 year term. 2nd: Debbie Ramsey	

Board Meeting 7/24/2025 Agenda (Continued)

Item	Action	Secretary's Notes
	Unanimous Approval	
Anything else for today's agenda? Anything for the "parking lot"?		The OWL program has potential to be started back up in the Fall. We have had someone donate \$3000 to be spent towards children's Religious Exploration only.
President's report – including recap of routine business conducted since last BOT meeting ● Routine Business ● Goals ○ Volunteer Drive ○ Fundraising ○ Structures and Processes ○ Schedule for the year		[7:09] The Church will be paying one final payment for Kinsey's health benefits share up to 60% for the last two months of her work with us in order to ensure she receives some level of pay as there were issues with health benefits deductions being more than income earned via hours worked. The safe has had some repair work done to upgrade and replace faulty electronics with approval by the executive committee for a total of less than \$300. Volunteer drive in the starting in the Fall— asking congregants to volunteer at least 2 hours a month, with the understanding that committee leaders will come up with volunteer opportunities. Idea for springtime sermon: What did you learn from your time volunteering? The Board thinks developing an SOP, (Standard Operating Procedures) for committees and board tasks would be beneficial for future members and volunteers. Part of this SOP will create a Calendar with important administrative tasks and when, and how they need to be submitted.
Minister's report (up to 20 min) – Grant	Motion by Ben Holquist: The board approves TUUC applying to the	[7:32] 0.0.Minister.Report.TUUC.Board.7.2025.docx

Board Meeting 7/24/2025 Agenda (Continued)

Item	Action	Secretary's Notes
	UU Cascadia Growth fund for a grant to help fund the JUUstice WA trans relocation housing project, which may include an educational component for TUUC. This application may be done singularly by TUUC or in collaboration with Cedars UU Church and Kitsap Unitarian Universalist Fellowship. 2nd: by Paul Hartford Unanimous Approval	
Admin report (up to 5 min)	Motion by Paul Hartford: to Open the minutes to allow congregants to add "No" & "Abstain" votes after the past Congregational meeting with a due date of August 31st. Due to the original meeting lacking a tally of these specific votes. 2nd: Ben Holquist	[7:51] We need to ask the congregation if they want to be marked as an abstained vote during congregational meetings. Ben will draft a letter from the board expressing our concerns and solutions around the motioned issue. IRS returned \$9000 with no explanation. Thomas Oliver has suggested we open a suspense account to store this fund. Andrea is going to attempt to reach out to the IRS to ensure this is legitimate.

Board Meeting 7/24/2025 Agenda (Continued)

Item	Action	Secretary's Notes
	Unanimous approval	
HR discussions – recruitment of DRE (including appointing members to RE Committee) and recruiting bookkeeper (including appointing members to Finance Committee?)		An offer will be made for DRE, the interview was conducted right before this board meeting.
Financial report and discussion 24-25 Reconciled Budget - Budget Reporting Plan for 25-26 [RESERVED Treasurer's report]		
Committee Reports - Health and Safety - Tech Committee - Program Committee - Meeting Schedule	Paul will reach out to board members once new google accounts have been created for everyone.	From Tech Committee— Google Email and Drive Usage Health and Safety Committee is working on redoing the fire evacuation route placards around the church.
Committee List (no agenda time needed, except as indicated above for HR, RE, Finance, and Health & Safety)		<u>Committee on Ministry:</u> (reports to BOT; vacant) <u>Human Resources Committee:</u> (reports to BOT) <u>Nominating Committee:</u> (reports to BOT; Cindy Hackett, Chuck Hall, Kristin Grace) <u>Finance Committee:</u> (reports to BOT; vacant) <u>Stewardship:</u> (Susan Kunkel in FY25) <u>3rd Friday Potluck:</u> (David Pettit?) <u>Trans Relocation Committee:</u> (Karna Holquist) <u>Worship Team:</u> (Krissy Kim) <u>Auction:</u> (Sheila Whybrow) <u>Building and Grounds Committee:</u> (Bob Hays) <u>Coffee and Hospitality:</u> (Cindy Hackett) <u>CUUPS:</u> (Chuck Hall) <u>Endowment:</u> (Loretta Skochenko-Dhaese) <u>Library:</u> (Eurydeus Fitzgerald) <u>Health and Safety Committee:</u> (vacant)

Board Meeting 7/24/2025 Agenda (Continued)

Item	Action	Secretary's Notes
		<u>Lay Pastoral Care:</u> (Dave Hackett) <u>Art Gallery:</u> (Patty McPhee) <u>Membership Committee:</u> (Susan Kunkel) <u>Nursery/Child care:</u> (vacant – is this staff instead?) <u>RE Committee:</u> (vacant) <u>Safe Parking Committee:</u> (Cindy Hackett) <u>Tech & Communications Committee:</u> (Teresa Hall)
Review of Action Items (10 min)		

Action Items (Carry Forward)

Task	Assigned To	Due	Progress Notes
Technology Assessment	Tech & Comm	?	A/V Upgrades completed in FY25
Domain Name Migration	Tech & Comm	Underway in July 2025	
Google for Non-Profits	Tech & Comm & Administrator	Underway	Sean got TUUC on the list in May 2025
Facility agreement and building use policy review	Need workgroup	ON HOLD	
Endowment committee	Need workgroup	Just added	Endowment committee members should be elected by the congregation (much like nominating committee) but this hasn't been done in recent years. Loretta is listed above; who else has been elected/appointed?
Seek 501(c)3		ON HOLD	Not likely needed given what we've learned about and pursuing re: Google for Non-Profits

(Minutes Approved:)

Board Meeting 7/24/2025 Agenda (Continued)