

Tahoma UU Board of Trustees

Meeting 8/28/2025 (6:30p at TUUC)

Start: 6:30 End: 8:44

Membership Attendance

Board Member	Present	Attendee	Attendee
Benjamin Holquist (Board term ends 6/30/27)	X	(Sean Chitty, Administrator) X	
Paul Hartford (term ends 6/30/28)	X	(Shawn Pruitt, DRE) X	
Andrea Frickelton (term ends 6/30/27)	X	Lauren Blisplinghoff (Guest). X	
Dave Hackett (term ends 6/30/26)	X	Danielle Chastane (Guest) X	
Debbie Ramsey (term ends 6/30/28)	X		
Staci Kopcha (term ends 6/30/26)	X		
Remi Tallo, Secretary for FY25 (BOT term ends 6/30/27)	X		
Rev. Margo Rinehart (ex officio)	X		
Thomas Oliver (Treasurer)	X		

Key Topics:

- Maintenance Requests (Ramp, Fence, funding sources)
- Bank Access (Vote)
- Bookkeeping Services (Potential Vote)
- Select Date for Retreat Scope of Retreat(Consensus)
- Program Committee Meetings (Consensus)
- Volunteer Drive (Consensus)

Board Meeting 7/24/2025 Agenda (Continued)

Agenda

Item	Action	Secretary's Notes
Welcome and chalice lighting (3 min)		
Check In (5 min)		
Recognizing Visitors (if any are present)		<p>Lauren has come to report we had a good turnout for the parents group; but she's wanting a certain number of volunteers by the middle of September for the Halloween Carnival. Haybale Ride or Bounce House? Bounce house could be covered by liability insurance from Sean's advice. Asking if the board could help finance some of the cost of the bounce house.</p> <p>Danielle would like to help with the church social media and marketing for the Halloween Carnival. I directed her to talking with Teresa to work with the Tech Committee</p>
Approval of minutes from 7/24/25 meeting (2 min)	Motion to approve last months minutes by Paul Hartford, 2nd by Dave Hackett	
Anything else for today's agenda? Anything for the "parking lot"?		<p>Program Committee Meetings: Please have someone from each committee meet together around these dates</p> <p>2025-2026 Dates: 9/14/25, 1/18/26, 4/19/26, 7/19/26</p> <p>2026-2027 Dates: 10/18/26, 1/17/27, 4/18/27, 7/18/27</p>

Board Meeting 7/24/2025 Agenda (Continued)

Item	Action	Secretary's Notes
<p>President's report – including recap of routine business conducted since last BOT meeting</p> <ul style="list-style-type: none"> ● Routine Business ● Program Committee meeting dates ● Decisions on Maintenance budget/funding ● Board Retreat <ul style="list-style-type: none"> ○ Date ○ Topics 		<p>\$1700~ estimate to repair the handicap ramp</p> <p>David is going to ask the gentleman who originally built the ramp to assist in repairing it and possibly the fence. He will ask him to write up a quote for the work—the executive committee will approve the quote to make sure the repairs are done before rainy season.</p> <p>Our maintenance budget for the year is \$2000</p> <p>Board Retreat will be held on Oct 4th 11 AM - 4 PM at Dave Hackett's place.</p> <p>Topics: Volunteer Drive Development of SOP for future board members. Board Communications via our Gmail and more. Complete Calendar Layout with specific dates for this year and future calendars. Looking for Committee Chair for the next pledge drive. How does someone who wants to volunteer for something actually begin work towards their goal?</p>
<p>Minister's report (up to 20 min) – Grant</p>		<p><u>[Check Google Drive for full document]</u></p> <p><u>Adult Religious Exploration.</u> I'm attempting to find a co-facilitator for a daytime chalice group and Maria will lead an evening group. TUUC will also be offering a 3-part series from the UU <i>Transforming Hearts Collective</i> on understanding the anti-trans movement and making sure our congregations are truly welcoming. This is coming in October and will be offered directly after the service. I'm hoping this could include childcare and am working with Shawn P. on this possibility.</p> <p><u>Building.</u> The floor refinishing project remains on our minds, but it seems clear that this will not be accomplished this summer. Planning for this needs to start early next spring, as there will need to be a rental or storage space. A TUUC yard sale would be a great compliment.</p>

Board Meeting 7/24/2025 Agenda (Continued)

Item	Action	Secretary's Notes
Admin report (up to 5 min) -Status of Floor procurement		All the books have been reconciled by mid month. All of the information on outlook has been transferred to Google's databases.
HR discussions – recruiting bookkeeper (Moved to Financial Report) – Volunteer Drive		We want to pitch the volunteer drive to the Program Committee on 9/14 . Looking for volunteers for “2 hour chunks”. Ask to prepare for a tabling/volunteer fair on October 12th (12 am - 1pm) We want to announce the fair on SEP 28th . "What do I do for TUUC" Blurbs for sermon.
Financial report and discussion -Bank Access -Book Keeping Service Treasurer's report		Forms for the banks have been signed by voting board members. Clergy Financial has been interviewed for being our bookkeeping services; their bid is \$775 a month + \$1500 one time startup fee. Jules was being paid \$6300ish a year. Annual Rate for Clergy would be 50% more expensive; however, we would have much more customer service access. Ben and Thomas will look into the budget and see if we can find the funds to cover this in the budget and follow up with the board via email.
Committee Reports		
Committee List (no agenda time needed, except as indicated above for HR, RE, Finance, and Health & Safety)		<u>Committee on Ministry</u> : (reports to BOT; vacant) <u>Human Resources Committee</u> : (reports to BOT) <u>Nominating Committee</u> : (reports to BOT; Cindy Hackett, Chuck Hall, Kristin Grace) <u>Finance Committee</u> : (reports to BOT; vacant) <u>Stewardship</u> : (VACANT) <u>3rd Friday Potluck</u> : (David Pettit?) <u>Trans Relocation Committee</u> : (Karna Holquist) <u>Worship Team</u> : (Scott?) <u>Auction</u> : (Sheila Whybrow)

Board Meeting 7/24/2025 Agenda (Continued)

Item	Action	Secretary's Notes
		<u>Building and Grounds Committee:</u> (Bob Hays) <u>Coffee and Hospitality:</u> (Cindy Hackett) <u>CUUPS:</u> (Chuck Hall) <u>Endowment:</u> (Loretta Skochenko-Dhaese) <u>Library:</u> (Eurydeus Fitzgerald) <u>Health and Safety Committee:</u> (vacant) <u>Lay Pastoral Care:</u> (Dave Hackett) <u>Art Gallery:</u> (Patty McPhee) <u>Membership Committee:</u> (Susan Kunkel) <u>Nursery/Child care:</u> (vacant – is this staff instead?) <u>RE Committee:</u> (vacant) <u>Safe Parking Committee:</u> (Cindy Hackett) <u>Tech & Communications Committee:</u> (Teresa Hall)
Review of Action Items (10 min)		

Action Items (Carry Forward)

Task	Assigned To	Due	Progress Notes
Technology Assessment	Tech & Comm	?	A/V Upgrades completed in FY25
Domain Name Migration	Tech & Comm	Underway in July 2025	
Google for Non-Profits	Tech & Comm & Administrator	Underway	Sean got TUUC on the list in May 2025
Facility agreement and building use policy review	Need workgroup	ON HOLD	
Endowment committee	Need workgroup	Just added	Endowment committee members should be elected by the congregation (much like nominating committee) but this hasn't been done in recent years. Loretta is listed above;

Board Meeting 7/24/2025 Agenda (Continued)

Task	Assigned To	Due	Progress Notes
			who else has been elected/appointed?
Seek 501(c)3		ON HOLD	Not likely needed given what we've learned about and pursuing re: Google for Non-Profits

(Minutes Approved:)