

Tahoma UU Board of Trustees

Meeting 1/22/2025 (6:30p at TUUC)

Start: 6:37 **End:** 8:39

Membership Attendance

Board Member	Present	Attendee	Attendee
Benjamin Holquist (Board term ends 6/30/27)	x	(Sean Chitty, Administrator) X	
Paul Hartford (term ends 6/30/28)	x	(Shawn Pruitt, DRE)	
Andrea Frickelton (term ends 6/30/27)			
Dave Hackett (term ends 6/30/26)	x		
Debbie Ramsey (term ends 6/30/28)	x		
Staci Kopcha (term ends 6/30/26)	x		
Remi Tallo, Secretary for FY25 (BOT term ends 6/30/27)	x		
Rev. Margo Rinehart (ex officio)	x		
Thomas Oliver (Treasurer)	x		

Board Meeting 1/22/2026 Agenda (Continued)

Key Topics:

- Prep for Sunday Information Session

Agenda

Item	Action	Secretary's Notes
Welcome and chalice lighting (3 min)		
Check In (5 min)		
Recognizing Visitors (if any are present)		
Approval of minutes from 12/18/25 meeting (2 min)	Paul Motion to Approve last months minutes 2nd by Debbie Unanimous approval	
Anything else for today's agenda? Anything for the "parking lot"?		Debbie has reached out to the Puyallup tribe to see if there is anything we, as a congregation, can do to assist their efforts—also inviting them to speak. We should have caution when asking for actions <i>from</i> them, given the History of UU and Indian Boarding Schools...
President's report – including recap of routine business conducted since last BOT meeting <ul style="list-style-type: none"> • Approved email for Friday event • Information Session Agenda • 		

Board Meeting 1/22/2026 Agenda (Continued)

Item	Action	Secretary's Notes
<p>Minister's report (up to 20 min) –</p>		<p>Margo is thinking of potentially starting an Adult Religious Exploration. We need to consider hiring another person for RE downstairs during the next fiscal year's budget. Volunteers for RE have to have teacher training after 6 months of volunteering, Margo & Shawn have this as a priority to finish around February.</p> <p>Margo's office may have a leak soon.</p> <p>Religious Exploration.docx</p>
<p>Admin report (up to 5 min)</p>		<p>[7:07]\$2000, Repair work for the roof quotes from Chinook due to inspection. Bobby Hayes is tracking a 2024 titan report inspection that originally found the leak around Margo's Office; two other smaller leaks exist outside of the building.</p> <p>The membership list for the UUA has been up to date as of Tuesday.</p> <p>A \$20,000 check was anonymously donated listed specifically for "Building Repairs" it has been stamped and put into the safe.</p> <p>Thomas has suggested we return the check, and tell the congregation in the next meeting that if they want to donate to a particular project, they should have it noted for the general fund.</p> <p>Thomas believes this is an example of us being tested on our values and stated intentions.</p> <p>A possible solution is to use the money to fix the basement floors, as that is something that the congregation has voted to repair, and to place any excess funds into the building fund.</p> <p>The Auction last year had a final paddle raise that opened a new</p>

Board Meeting 1/22/2026 Agenda (Continued)

Item	Action	Secretary's Notes
		restricted fund.
HR discussions –		
Financial report and discussion <ul style="list-style-type: none"> • Clergy Financial hand off process Treasurer's report		Paperwork for Vanguard has been submitted and Thomas is on the account; however, Mary Ball has access to view only... Staci has been removed, even though we asked for her to continue having access. 2025-12 Budget vs Actuals (Full Year).pdf
Executive Session: to discuss personnel matters		We will add a section to next Sunday's meeting to discuss restricted funds being donated with intent to update the bylaws. Ben will create slides, Thomas will talk with the congregation about the Board's thoughts around restricted funds. We as a congregation need to think of alternative revenue
Committee Reports		
Committee List (no agenda time needed, except as indicated above for HR, RE, Finance, and Health & Safety)		<u>Committee on Ministry:</u> (reports to BOT; vacant) <u>Human Resources Committee:</u> (reports to BOT) <u>Nominating Committee:</u> (reports to BOT; Cindy Hackett, Chuck Hall, Kristin Grace) <u>Finance Committee:</u> (reports to BOT; vacant)

Board Meeting 1/22/2026 Agenda (Continued)

Item	Action	Secretary's Notes
		<p>Stewardship: (VACANT) 3rd Friday Potluck: () Trans Relocation Committee: (Karna Holquist) Worship Team: Auction: (Sheila Whybrow) Building and Grounds Committee: (Bob Hays) Coffee and Hospitality: (Cindy Hackett) CUUPS: (Chuck Hall) Endowment: (VACANT/Loretta Skochenko-Dhaese) Library: (Eurydeus Fitzgerald) Health and Safety Committee: (vacant) Lay Pastoral Care: (Tanya Baker) Art Gallery: (Patty McPhee) Membership Committee: (Susan Kunkel) Nursery/Child care: (vacant – is this staff instead?) RE Committee: (vacant) Safe Parking Committee: (Cindy Hackett) Tech & Communications Committee: (Teresa Hall)</p>
Review of Action Items (10 min)		

Action Items (Carry Forward)

Task	Assigned To	Due	Progress Notes
Technology Assessment	Tech & Comm	?	A/V Upgrades completed in FY25
Domain Name Migration	Tech & Comm	Underway in July 2025	
Google for Non-Profits	Tech & Comm & Administrator	Underway	Sean got TUUC on the list in May 2025
Facility agreement and building use policy review	Need workgroup	ON HOLD	

Board Meeting 1/22/2026 Agenda (Continued)

Task	Assigned To	Due	Progress Notes
Endowment committee	Need workgroup	Just added	Endowment committee members should be elected by the congregation (much like nominating committee) but this hasn't been done in recent years. Loretta is listed above; who else has been elected/appointed?
Seek 501(c)3		ON HOLD	Not likely needed given what we've learned about and pursuing re: Google for Non-Profits

(Minutes Approved:)